

# HAF Summer Programme - information for providers



Department  
for Education



Free holiday fun and food!

BUCKINGHAMSHIRE



# About the Buckinghamshire HAF Programme



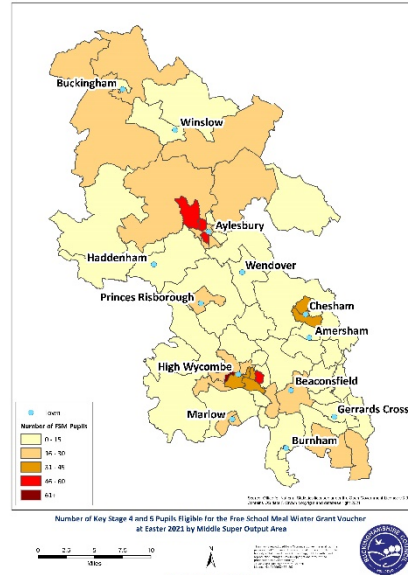
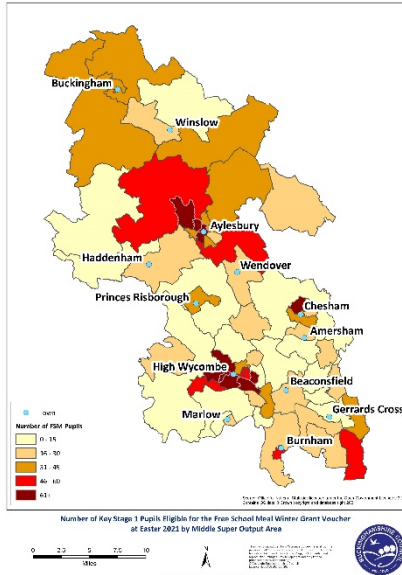
- The [DfE's HAF Programme](#) is a targeted programme for school-aged children and young people in families who are eligible for benefits-based FSM.
- Provides participating children with physical and enriching activities and a nutritious hot meal daily – delivered through holiday clubs or activity session provision.
- HAF programme is designed to achieve these outcomes:
  - Eat more healthily
  - Be more active
  - Take part in engaging and enriching activities
  - Be safe and not to be socially isolated
  - Have greater knowledge of health and nutrition
  - Be more engaged with school and other local services
  - Have greater knowledge and awareness of holiday club provision

# How the programme is delivered

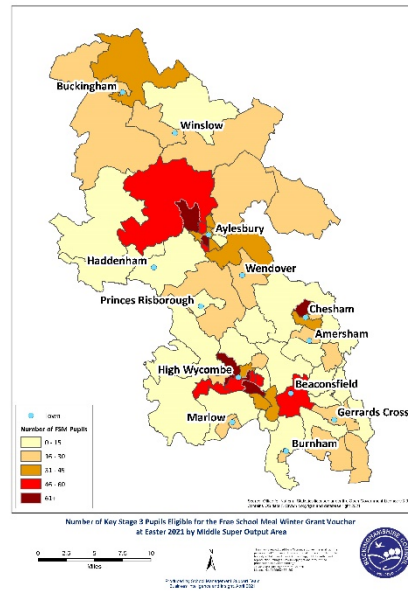
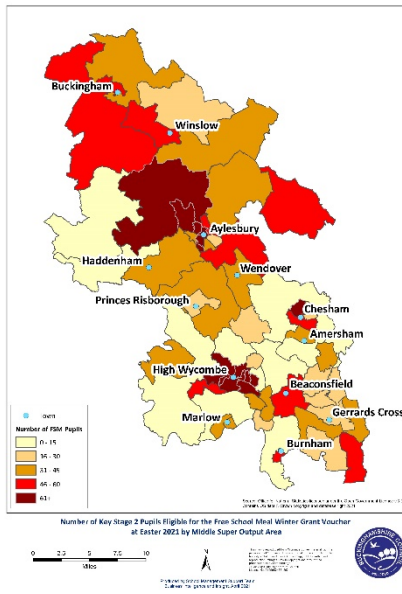


- Delivery of holiday club provision across Summer and Christmas holidays in a countywide programme
- Summer: 4 x 4 x 4 model – clubs or sessions at least 4 hours per day, 4 days per week, for up to 4 weeks of the summer holiday
- Sessions should include:
  - Healthy hot food offer, meeting [school food standards](#)
  - Enriching activities that enable participants to develop new skills, build on existing skills or try new things
  - Physical activities (meeting [Government physical activity guidelines](#)). Activities can be both 'enriching' and 'physical' e.g. dance
  - Informal nutritional learning that improves participants' knowledge and awareness of healthy eating – ideally linked with the hot food offer
  - Signposting to local support services - with support from us

# Our target audience – FSM eligible children and young people



- **9,127** school age children (aged 5 – 16) in Buckinghamshire who are accessing free school meals.
- **6,032** are aged 5 to 11 (primary school age children)
- **3,095** are aged 12 to 16 (secondary school age children)
- Detailed free school meals distribution maps are available in our downloadable guidance document



# HAF holiday sessions – the provision in detail



**Enriching activities** that enable participants to develop new skills, build on existing skills or try new things. Examples include drama, exploring nature, photography, empowerment, gardening, music and video editing

**Physical activities** (meeting Government physical activity guidelines). Should be as varied as possible. Might include multi-sports, climbing, cycling, basketball, boxing, fitness training. Activities can be both 'enriching' and 'physical' e.g. dance



**Healthy hot food offer** meeting school food standards. The expectation is that the majority of food served by providers will be hot; however, it is acknowledged that there will be occasions when this is not possible and a cold alternative may be used.

**Informal nutritional learning** that improves participants' knowledge and awareness of healthy eating – ideally linked with the hot food offer. Might include taste tests, how to grow salad/veg easily at home, assisting in food preparation...



**Signposting** to local support services - with support from us



# Branding, communications and marketing

- We will run a central integrated communications and marketing campaign
- Providers should also develop a communications and promotion strategy to help ensure that all available places are booked.
- Use the Buckinghamshire HAF programme identity – imagery and graphics will be available
- We will target eligible children and families directly



# Provider FAQs

## **Is the HAF programme exclusively for children accessing free school meals?**

Yes, all holiday provision delivered as part of the HAF Programme should be for eligible children/young people only – those aged 5 to 16 in families who access free school meals.

## **Does my organisation need to be based in Buckinghamshire to be eligible for funding?**

Organisations don't need to be based in Buckinghamshire, but the funding bid would need to be for delivery of HAF sessions in the Buckinghamshire Local Authority area.

## **Is there a minimum take-up of participants that you are expecting?**

We haven't specified a take-up percentage but we will ask for this information in our post-delivery monitoring.

## **Do I need to run holiday sessions in line with the entire 4/4/4 model?**

Holiday sessions need to be for a minimum of 4 hours per day, for at least 4 days per week – and run for up to four weeks. We would accept applications from providers who are looking to provide for only one/two/three weeks. Longer daily session times are possible but there is a balance to be reached overall in ensuring that the HAF funding reaches as many unique children as possible.

## **Would the same children/young people attend my sessions for the entire 4 weeks, or would different children attend each week?**

It could be either; children and families will be able to choose and book sessions across all providers for the four week summer programme duration. This enables families to have variety and choice on activities.

## **Can I run HAF sessions as part of privately paid-for sessions that I am currently planning to run?**

HAF funding could be used to run HAF-funded provision as part of existing privately paid-for or other funded activities, i.e. building onto existing paid-for clubs. However, 'seamless' delivery would need to be achieved so that FSM children attending for free through HAF are not be able to be identified through different meal provision or different activities. The provision should be the same experience for all children attending, whether they attend for free through HAF or whether they pay.

## **Would we be responsible for promoting the HAF holiday sessions directly to families, or would this be done through the Council?**

Both; we will run a central communications and marketing campaign for the HAF summer, and will expect providers to also develop a communications and promotion strategy to help ensure that all available places are booked.

# Application checklist

- Complete the application form fully
- Use the Application Guidance document on our website to help you
- Answer the declarations in section 5 and sign the form
- Please ensure you attach scanned copies of the following with your application:
  - Your organisation's Constitution or Governing Document
  - Your organisation's Annual Financial Report
  - Your organisation's Children's Safeguarding Policy
  - Your organisation's Equalities and Diversity Policy
  - Your organisation's Health and Safety Policy
  - Your organisation's Data Protection Policy
  - Your organisation's Public Liability and Employers' Liability insurance certificates
  - Breakdown of the programme costs in an Excel or Word document





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Application deadline: 9.00am on Monday 7 June 2021

Email your application form and documents to us at [haf@buckinghamshire.gov.uk](mailto:haf@buckinghamshire.gov.uk)

A colorful illustration at the bottom of the page shows three children playing on a green grassy hill. One child is on a skateboard, another is running, and a third is kicking a ball. The sky is light blue with a few birds flying.

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