CIL Payments Instalments Policy – All CIL Charging Areas within Buckinghamshire

This policy is made in line with Regulation 69B of the CIL (Amendment) Regulations 2011. The Council will allow the payment of CIL as outlined in the table below. Payment by instalment is subject to certain requirements being met; these are set out in Regulation 70.*

This policy will replace the existing instalments policies currently operating in the former East/South and West areas, establishing a single, consistent instalments policy across the whole authority area.

Bracket	Amount of Liability	Number of Instalments	Payment periods and amounts from commencement of development
1	Any amount less than £30,000	No Instalments	• 100% payable within 60 days
2	Amounts from £30,000 to less than £150,000	Two Instalments	• 25% payable within 60 days • 100% payable within 120 days
3	Amounts from £150,000 to less than £450,000	Three Instalments	• 15% payable within 60 days • 50% payable within 180 days • 100% payable within 360 days
4	Amounts from £450,000 to less than £900,000	Three Instalments	• 15% payable within 60 days • 50% payable within 360 days • 100% payable within 540 days
5	Amounts equal to or greater than £900,000	Four Instalments	• 25% payable within 60 days • 50% payable within 360 days • 75% payable within 540 days • 100% payable within 720 days

*Regulation 70 CIL (Amendment) Regulations 2011 sets out the requirements that must be complied with in order to benefit from the CIL Instalment Policy.

The CIL instalment policy will apply in the following circumstances:

1. Where the Council has received the CIL form 2 'Assumption of Liability' prior to commencement of the development (Regulation 70(1) (a)).
2. Where the Council has received the CIL form 6 'Commencement Notice' prior to commencement of the development (Regulation 70(1) (b)).

Where either of these requirements is not complied with, the right to pay CIL by instalments will be lost and the full CIL liability will become payable in accordance with the Demand Notice issued by the Council.

Once the development has commenced, CIL payments must be made in accordance with the instalment policy. Where an instalment payment is not received in full on or before the date it is due, the total outstanding CIL liability becomes payable in full immediately (Regulation 70(8)(a)).